

FILED FOR RECORD  
IN MY OFFICE  
AT 9:30 O'CLOCK A M

NOV 01 2024

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY Lore Craft DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 5<sup>TH</sup> DAY OF NOVEMBER, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the resignation of Katelyn Burgess as a Detention Officer with the Panola County Sheriff's Department effective October 30, 2024.
- b. To record a change in status of employment for Haley Baker from Deputy Sheriff to Sergeant with the Panola County Sheriff's Department effective October 19, 2024 at the rate of \$25.98 per hour plus uniform allowance.
- c. To record a change in status of employment for Casey Jones from Senior Detention Officer to Deputy Sheriff with the Panola County Sheriff's

Department effective October 25, 2024 at the rate of \$25.70 per hour plus uniform allowance.

- d. To record the employment of Christopher Cannady as a Detention Officer with the Panola County Sheriff's Department effective November 2, 2024 at the rate of \$16.81 per hour plus uniform allowance.
- e. To record a change in status of employment for Isaiah Daniels from Detention Officer to Senior Detention Officer with the Panola County Sheriff's Department effective November 2, 2024 at the rate of \$20.06 per hour.
- f. To record the separation of employment for Joshua Strong as Temporary Operator with Panola County Road & Bridge Department, Precinct #2 effective October 31, 2024 at 5:00 p.m.

#### **ROAD & BRIDGE**

- a. None.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of October, 2024.
- b. To authorize the County Auditor to advertise for sealed bids for the purchase of 1 (one) 3/4 Ton Crew Cab Truck for the Panola County Road and Bridge Department, Precinct #1. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 3, 2024 at 9:00 a.m.
- c. To approve and record Panola County Treasurer's Third Quarter Report for Fiscal Year 2024.
- d. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Marissa Harrison.
- e. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Jeffrey McAndrews.
- f. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Casey Jones.
- g. To record Liberty Mutual Surety Official Bond and Oath for Special Prosecutor Jeffrey Jackson.
- h. To record Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget, and State Apportionment Budget for Fiscal Year 2025.
- i. To approve and record Panola County Criminal District Attorney Federal Forfeiture Budget for Fiscal Year 2025.

- j. To record Panola County Criminal District Attorney State Longevity Budget for Fiscal Year 2025.
- k. To record the annual financial report for the Panola County Emergency Services District No. 1 for year ending December 31, 2023.
- l. To record a total loss settlement offer for a 2022 Ford Explorer, Vin#1FM5K8AB9NGA06534 in the amount of \$12,304.67.
- m. To approve and record the 123<sup>rd</sup> Judicial District, District Attorney Chapter 59 Asset Forfeiture Report for the period September 1, 2023 and ending August 31, 2024.

### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of the Peace, Precincts #2 & #3 Toni Hughes; Panola County Justice of the Peace Clerk, Precincts #2 & #3 Maria Hernandez; Panola County Justice of the Peace Clerk, Precincts #2 & #3 Mary Sue Kiper; Panola County AgriLife Extension Agent Clarissa Moon; PCSD Detention Corporal John Howard; Panola County Clerk Bobbie Davis; and Panola County Chief Deputy Treasurer Abby Booker. .
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
  6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
  7. To hear a presentation regarding Rural Digital Opportunity Fund from Rhonda Anderson, Senior Manager with Charter Communications
  8. To discuss and act upon approving a contract with East Texas Council of Governments (ETCOG) for Regional Evaluation Services for Juveniles.
  9. To discuss and act upon approving a proposal from Imelda's Cleaning Service for housekeeping services for Panola County Courthouse, Sheriff's Department, Probation Offices, Road & Bridge Warehouse, Airport Terminal, 316 W. Sabine Street Annex Building, and Expo Building. (Pending Tips #24010401 approval)
  10. To discuss and act upon approving an estimate from Schumacher Construction Services, LLC for Panola County Airport Sharpe Field Repairs & Hanger replacements. (Pending Contract Tips #24010402 approval).
  11. To discuss and act upon approving a proposal from Guardian Security Solutions, LC to install an X-Ray Access Control Small-Baggage Scanner at Panola County Courthouse.
  12. To discuss and act upon approving a quote from Cynergy Technology for Ruckus

Wireless Network Access Points and equipment for Panola County Courthouse, Judicial Building, and Sheriff's Office. (Tips #230105)

13. To discuss and act upon approving a proposal from Johnson Controls for replacement of 21 Split System HVAC Systems for Panola County Courthouse and Panola County Judicial Building. (Pending Contract Tips #22010601 approval).
14. To discuss and act upon declaring the following used equipment as surplus property: Generac 75k Model #93A02639-S / Serial #2008121.
15. To discuss and act upon authorizing the County Judge to advertise for sealed bids for a used Generac 75k Model #93A02639-S / Serial #2008121. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 3, 2024 at a Regular Session of the Panola County Commissioners' Court scheduled for 9:00 a.m.
16. To discuss and act upon approving a 2024 Budget Amendment No. 16.

### ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 1<sup>ST</sup> DAY OF NOVEMBER, 2024 AT 9:30 O'CLOCK A.M.



*Bobbie Davis*

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: *Lore Craft*, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 1<sup>ST</sup> DAY OF NOVEMBER, 2024 AT 9:30 O'CLOCK A.M.



*Bobbie Davis*

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: *Lore Craft*, Deputy